



Rosh Pinah Primary School

**Admissions Policy for Nursery
Year 2025/26**

The Nursery is attached to Rosh Pinah Primary School which is a Jewish (Voluntary aided day school affiliated with the United Synagogue.) The religious character of the Nursery and the School is that of Modern Orthodox Zionist Judaism. We ask all parents/guardians applying for a place at the Nursery to respect this ethos and its importance to the Nursery and School community.

This does not affect the right of the parents who are not of the Jewish faith to apply for and be considered for a place in the Nursery.

The Governing Body of the School is the Admissions Authority for the Nursery, and is entitled to delegate its authority to its Admissions Committee.

The Nursery has the facilities to accept up to a maximum of **60** children in two Nursery classes each with a maximum of 30 children. Within this number a maximum number of **3 Free Entitlement Only** places will be offered. Those applicants who wish to only take up Free Entitlement Only places will be limited to those successful candidates (sibling/non-sibling), who qualify or would qualify for Free School Meals and Pupil Premium (FSM/PP) in accordance with the test for FSM/PP utilised by the London Borough of Barnet. If the Nursery receives more applications than places from successful candidates, a lottery for the Free Entitlement Only places will be drawn.

Free entitlement only places will not be offered to any other applicant. Any unused free entitlement only places will not be added to the overall number of places available. No additional free entitlement places can be made available above the total number indicated above.

The Nursery may without prior notification reduce the number of Nursery places offered below that of the maximum number.

The Nursery's own application and Certificate of Religious Practice (CRP) must be completed and submitted to the School. Eligibility is determined by reference to information contained in the CRP. If a CRP is not provided and signed by the applicant's parent or guardian the application will not be considered.

The Nursery's criteria give preference to those applicants with 4 points on the CRP ranked in order of date of confirmed application by Rosh Pinah Primary School Nursery Administrator. In the event of over-subscription, the over-subscription criteria give preference to children who have attained and verified four (4) points on the CRP.

Late and/or incomplete applications may not be considered, but if so, it shall be done at the sole discretion of the Admissions Committee on a case by case basis.

Application Process:

In order to make an application to the Nursery you will need to complete and return to the Nursery Admissions Secretary at the School, the Nursery's Certificate of Religious Practice (CRP) and the Nursery Supplementary Information Form (SIF) by **15th January 2025**, together with proof of primary current address (current council tax bill/utility bill – not a mobile phone bill or bank statement).

If a CRP is not provided and signed by the applicant's parent or guardian the application will not be considered.

Late and/or incomplete applications may not be considered, but if so, it shall be done at the sole discretion of the Admissions Committee on a case by case basis.

The Nursery criteria gives preference to:

1. Those applicants with siblings already at the School and the sibling(s) is/are due to continue to attend the School after the applicant enters the Nursery, who have **4** points on the CRP.
2. Children of all staff, (e.g. including domestic/office staff) where the member of staff has been employed by the Nursery or the School for longer than 2 or more years at the time at which the application for admission to the Nursery is made, who have **4** points on the CRP.

The over-subscription criteria gives preference to children who have attained and verified four (4) points on the CRP.

In the event of over-subscription, places will be offered in accordance with the following criteria:-

1. Those applicants with siblings already at the School and the sibling(s) is/are due to continue to attend the School after the applicant enters the Nursery, who have **4** points on the CRP.
2. Children of staff, (e.g. including domestic/office staff) where the member of staff has been employed by the Nursery or the School for longer than 2 or more years at the time at which the application for admission to the Nursery is made, who have **4** points on the CRP.
3. Those applicants who have **4** points on the CRP by Lottery as set out in the Guidance Notes.

If there are any places remaining then the following criteria will be applied.

4. Those applicants with siblings already at the School and the sibling(s) is/are due to continue to attend the School after the applicant enters the Nursery, who have **2** points on the CRP.
5. Those applicants with **2** points on the CRP by Lottery as set out in the Guidance Notes.

If there are any places remaining they will be allocated as follows:

6. Those applicants with siblings already at the School and the sibling(s) is/are due to continue to attend the School after the applicant enters the Nursery, not of faith.
7. Those applicants not of faith by Lottery as set out in the Guidance Notes.
8. Once all available places have been allocated, a waiting list will be held. The following criteria will be applied to the waiting list:
 - a) First priority to those applicants with **4** points on the CRP who have a sibling already at the School and the sibling(s) is/are due to continue to attend the School during the School's academic year, ranked in order of the shortest to the furthest distance between the applicant's primary residence and the School's main gate measured as set out in the Guidance Notes.
 - b) Second priority to those applicants with **4** points on the CRP, ranked by Lottery as set out in the Guidance Notes.
 - c) Third priority to those applicants with **2** points on the CRP who have a sibling already at the School and the sibling(s) is/are due to continue to attend the School during the School's academic year, ranked in order of the shortest to the furthest distance between the applicant's primary residence and the School's main gate measured as set out in the Guidance Notes.
 - d) Fourth priority to those applicants with **2** points on the CRP, ranked by Lottery as set out in the Guidance Notes.
 - e) Fifth priority to those applicants of no faith who have a sibling already at the School and the sibling(s) is/are due to continue to attend the School during the School's academic year, ranked in order of the shortest to the furthest distance between the applicant's primary residence and the School's main gate measured as set out in the Guidance Notes.
 - f) Sixth priority to those applicants of no faith, by Lottery as set out in the Guidance Notes.

Notwithstanding anything herein, the Nursery reserves its absolute right to refuse to offer a place to any applicant for whom the Nursery will not be able to fully meet his/her emotional, medical, educational and/or social needs in a 'full day' Nursery setting. The Nursery shall make such a determination with respect to each applicant in its sole discretion.

Please see Guidance Notes for further clarification.

Guidance Notes:

"Nursery" means the Nursery located at Rosh Pinah Primary School.

"Primary residence" means the address which the child lives at during the school week. In cases of split residence it means the address at which the child spends most nights during the week. Subject to this definition the Nursery applies the rules and criteria of London Borough of Barnet, as set out in Barnet's applicable guide to school admissions. Additional confirmation of proof of primary residency WILL BE required before the offer of a place is confirmed.

"Siblings" includes half-siblings, step-siblings and adopted siblings, whether or not they live at the same address. It does not include more distant relations who live at the same address.

"School" means Rosh Pinah Primary School, i.e. for children from Reception to Year 6.

Distance Measurement: All distances to be measured hereunder will be measured by the shortest route using the London Borough of Barnet's School's Admissions team measurement tool. Distance is measured in a straight line between the address point for the child's home supplied by the Ordnance Survey to the School's main gate using the Council's computerized geographical information system. Applicants from the same block of flats, or applicants who live the same distance from the school will be selected in random order.

Tie Break: If the number of applicants in any category exceeds the number of places available, places will be offered according to the distance of the child's primary residence from the School's main gate. If two or more applicants have equal priority, having met all the criteria, and there is no difference in distance as electronically measured, the offer of a place will be the subject of a random allocation by lottery observed by an independent person.

Applicant Needs: The Nursery can only accept an applicant if the Rosh Pinah Senior Leadership Team (SLT) believes in its sole discretion that the Nursery will be able to meet in full the emotional, medical, educational and/or social needs of the applicant in a 'full day' nursery setting.

Applicants with an Educational, Health and Care Plan: The admission of applicants with an Educational, Health and Care plan is dealt with by a completely separate procedure and outside of the normal admissions round. The Nursery will only accept children with an Educational, Health and Care Plan if the Rosh Pinah Senior Leadership Team (SLT) believes in its sole discretion that the Nursery will be able to meet in full the emotional, medical, educational and/or social needs of the applicant in a 'full day' nursery setting. All additional care funding for the applicant must be funded in full by the applicant's parents/carers/guardian prior to the commencement of the Autumn Term. The use of additional private helpers/therapists within the nursery will be at the sole discretion of the SLT.

Multiple Births: The oversubscription criteria will be applied independently to each application of each twin or each child born of a multiple birth. In the event of one of the applicants of a multiple birth obtaining a place, each of the applicants born of this multiple birth will be allocated a place. Should this occur, the number of available places to other applicants will be reduced. Where for example the number of available spaces is fewer than the number of applicants of a multiple birth, the class size will be increased to include all applicants of the multiple birth.

Waiting List: The waiting list will be kept in ranked order as prescribed by the criteria set out above. In other words, applicants with 4 points on the CRP will have priority to those with 3 points on the CRP.

Those with 3 points on the CRP will have priority over other applicants on the waiting list with 0 points on the CRP. Within each category the distance criteria described above will apply. The school will hold the waiting list until **30th December 2025**. If a place becomes available after being refused by an applicant, it shall be offered to the next applicant on the waiting list.

Appeals: Parents who receive a letter to say that their application has not been successful have the right to appeal. Parents wishing to appeal must write to School Office, within 20 days of receiving the letter of refusal. The procedure will be explained in a response by the School and the timetable for the process will be published on the School's by 28 February 2025. Parents making an appeal will receive at least 10 school days' notice of their appeal hearing with decision letters being sent within 5 school days of the hearing wherever possible.

Mid-Year Admissions: The Nursery is generally over-subscribed. However, applications can be made at any time.

Change of Address: If the offer has been made on a geographical basis, it is conditional upon your still being resident at the application address at the beginning of the Autumn Term 2025 and may be withdrawn if you move further away from the School.

Errors: If an offer has been made as a result of a processing error, or on the basis of incorrect information supplied, it will be withdrawn.